<u>orja-Kumi C</u>

Dear partner,

Korja-Kumi Oy will now receive the purchase invoices in an electronic format. We hope that from 1st November 2016, you will primarily send the invoices electronically.

1. E-invoices EDI-identifier/E-invoice address

EDI identifier: 003702059735 Our e-invoice operator: CGI Finland Oy Intermediary ID (operator ID): 003703575029

2. Paper invoices Whether you are not able to send the e-invoices yet, please send the paper invoices to the following address:

Korja-Kumi Oy P.O. Box 704 00074 CGI Finland

If the invoices are sent via e-mail, they should be sent in PDF-format to either of the following addresses: <u>ostolaskut.fi@cgi.com</u> or <u>purchaseinvoices.fi@cgi.com</u>

One e-mail can contain several PDF-files (max 10 pcs), but only one invoice per PDF-file including the possible appendixes. The PDF-file needs to contain the same address information as in the paper invoice.

Only the invoices and their appendixes should be sent to the invoicing address. The other material needs to be sent to the other addresses of Korja-Kumi Oy. Please include our PO number as a reference in every invoice which is addressed to Korja-Kumi Oy.

Best regards, Korja-Kumi Oy Anne-Mari Keränen

Additional information:

taloushallinto@korjakumi.fi or anne-mari.keranen@korjakumi.fi

Korja-Kumi Oy

Delivery address Rekkakatu 5 FI- 33840 Tampere Finland Postal address P.O. Box 15 FI-33841 Tampere Finland

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